**Assessment Memo**

**To: The Guardians of Emmet**

**From: Katie Albright**

**Date: 4/08/17**

**RE: Emmet’s writing Progress!**

In our classroom, all of the students have been working on becoming hard working writers. The kindergarten class has been specifically working on pieces of writing including; informational text on different animals, small story writing, and now our specific focus is on narrative writing. In kindergarten this looks a lot like a story which includes something personal about the specific child. For our narrative writing each student gets to create a story book and they are then to use a checklist to make sure and edit their writing pieces in order to assure they have completed their writing in a structured way. I have attached this checklist to this memo for you to see.

Emmet chose to write stories about his favorite animals. Each page in his book includes the animal he likes, the personal experiences he has had with the specific animal, and why he enjoys that specific animal. His book includes a cover page, titles, and pictures on each page. All of his illustrations were carefully drawn and a lot of effort was put into making each one perfect. His pictures include a lot of details and many appropriate colors. All of Emmet’s sentences were structured appropriately. He also used a great amount of detail in his writing to describe his experiences with animals.

**Interpretations**  
Use the appropriate rubric from the list provided below to evaluate the student's piece of writing. Explain each of your decisions. You should also answer these questions:

1. Emmet has shown major growth over the past few months in his overall writing capability.
2. In this specific piece Emmet had good structural organization. For example, he had a different page for each different animal, he used a lot of elaboration to indicate the who, what and where, and he created appropriate pictures with proper organization on the correct page. Emmet also did a great job choosing the correct letters for the sounds he heard for each word he wrote as well as using the correct and proper spacing amount separating each individual word.
3. One thing Emmet could improve on is using the proper capitalization and lowercase letters at the appropriate times. Emmet likes to only write in lowercase unless he is advised to not by a teacher. Emmet also needs to spend more time on being able to read his writing. He knows what he writes, but when he reads his writing he omits or adds in details that are or are not there.
4. To make this writing 100%, Emmet would need to go back and look at his letters to make sure they are properly capital or lowercase. I would also like to see Emmet use transition in his writing to make the pages flow more together.
5. The next step for working with Emmet will be to focus on lowercase and capitalization using a letter chart for him to be able to visualize the difference in how lowercase looks versus capital. Then after he gets the hand and understands how the letters properly look, we will go back and revise his piece or another piece of writing and try to pick out where mistakes were made and how to change them.

**Next Steps for Learning**

As a class I will be creating lessons to go over many of the issues we have discussed today. A lot of the students are struggling with using the proper use of lowercase and capitalization in their writing. I am going to focus on using transition words with Emmet, and how to use them in his writing to create a better flow for his stories. This will be done with giving him a list of transition words he could use in different places of his writing. Overall, Emmet is doing a fantastic job and working very hard in our kindergarten class!

